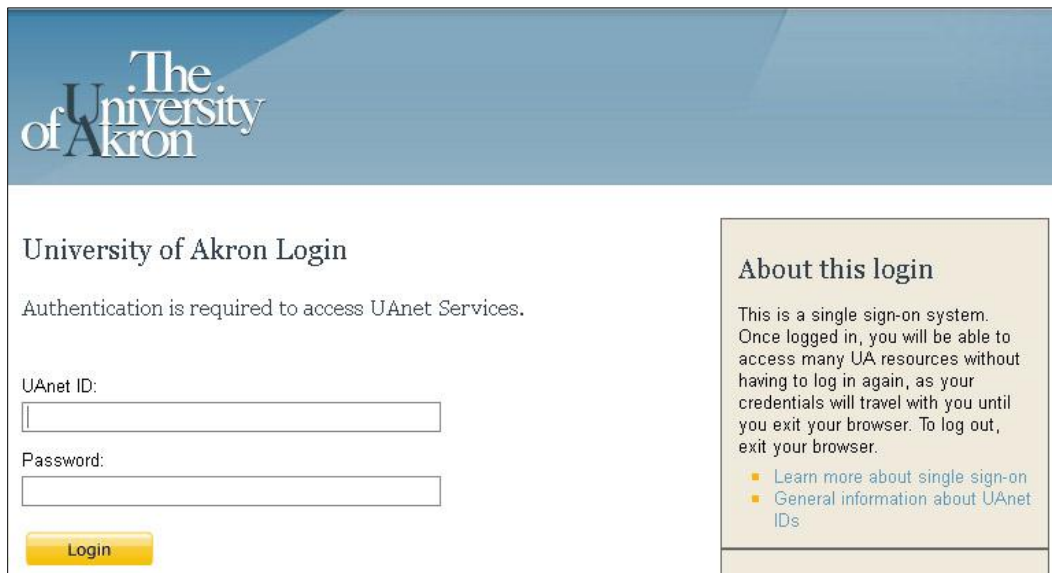


Changing Your UAnet ID Password

1. Go to this web address: <https://auth.uakron.edu/zid/app/password/cpw.cgi>

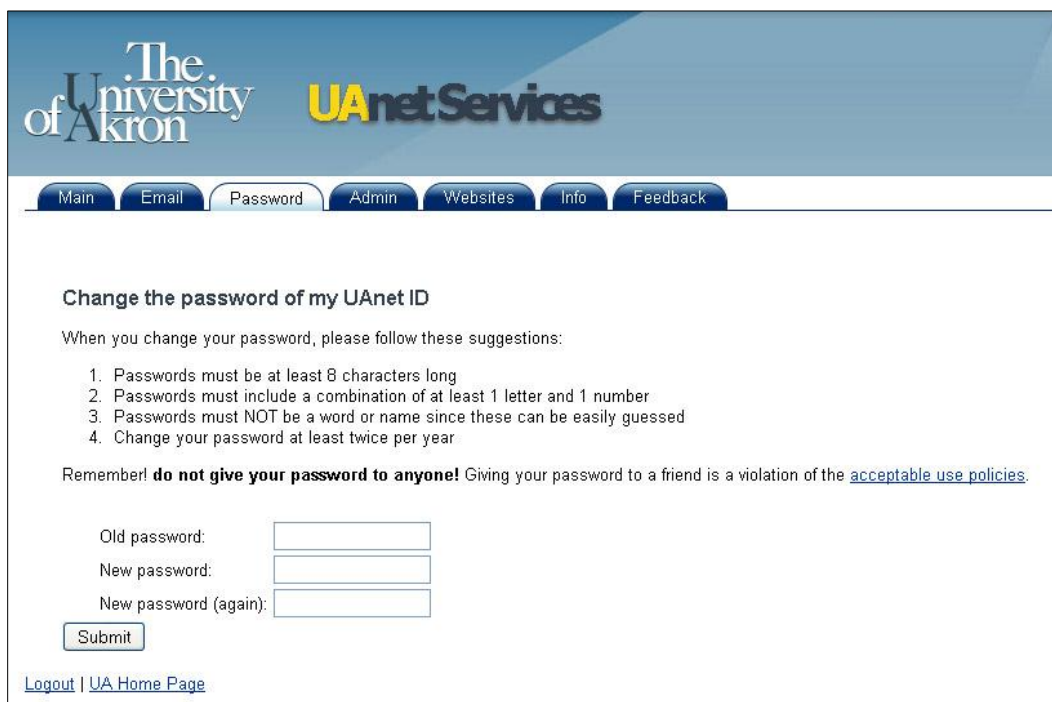
You should see the following page:



The screenshot shows the University of Akron Login page. At the top left is the University of Akron logo. The main heading is "University of Akron Login". Below it, a message states: "Authentication is required to access UAnet Services." There are two input fields: "UAnet ID:" and "Password:". A yellow "Login" button is positioned below the password field. To the right, a box titled "About this login" contains the following text: "This is a single sign-on system. Once logged in, you will be able to access many UA resources without having to log in again, as your credentials will travel with you until you exit your browser. To log out, exit your browser." Below this text are two bullet points: "Learn more about single sign-on" and "General information about UAnet IDs".

2. Log in with your UAnet ID and Password

You should see the following page:



The screenshot shows the UAnet Services password change page. At the top left is the University of Akron logo, and to its right is the "UAnet Services" logo. Below the logos is a navigation bar with buttons for "Main", "Email", "Password", "Admin", "Websites", "Info", and "Feedback". The main heading is "Change the password of my UAnet ID". Below this, a message states: "When you change your password, please follow these suggestions:" followed by a list of four suggestions: 1. Passwords must be at least 8 characters long; 2. Passwords must include a combination of at least 1 letter and 1 number; 3. Passwords must NOT be a word or name since these can be easily guessed; 4. Change your password at least twice per year. Below the list, a message states: "Remember! **do not give your password to anyone!** Giving your password to a friend is a violation of the [acceptable use policies](#)." There are three input fields: "Old password:", "New password:", and "New password (again):". A "Submit" button is positioned below the "New password (again)" field. At the bottom left, there are links for "Logout" and "UA Home Page".

3. Fill in the form with your old password and your new password (x2)

Note: New passwords must be at least 8 characters long and must include a combination of at least 1 letter and 1 number