

The University of Akron Wayne College
Part-Time Faculty Pool Positions

JRF #	Area	Minimum Requirements
100026	Accountancy	CPA, CMA or CIA preferred.
100027	Anthropology	Master's degree in anthropology or related area is required. College-level teaching experience is preferred.
100028	Art	Master's degree or higher in Fine Arts or similar area required.
100029	Associate Studies- Social Studies	Master's degree or higher in the appropriate area required to teach Baccalaureate and Associate level. Evidence of significant work and teaching experience in the desired area preferred.
100030	Associate Studies-English	DUTIES: Instructors needed to teach technical writing classes. QUALIFICATIONS: Master's degree in English or related field required. Teaching experience at the high school or college level required. Workplace experience with technical writing preferred. Day or evening availability
100031	Associate Studies-Mathematics	Master's degree in Mathematics, Mathematics Education, or related field required to teach courses in Intermediate Algebra, College Algebra, Pre-Calculus, Math for Elementary Teachers and Technical Math. Previous teaching experience required.
100032	Basic Pharmacology	Master's degree in pharmacology, nursing, or related field with current experience working in the health care field required. Teaching experience is preferred.
100033	Biology	DUTIES: Part-Time instructors needed with expertise in one or more of the following areas: Human Anatomy & Physiology, lecture and lab for majors and non-majors. Classes may be scheduled days, evenings, weekends and off-campus sites. QUALIFICATIONS: Master's Degree in Biology or related field is required. College teaching experience preferred.
100034	Computer & Business Technology	DUTIES: Part-time instructors needed to teach Microsoft 2007 Word, Outlook, Project, and PowerPoint and Dragon Naturally Speaking voice recognition software. QUALIFICATIONS: MCAS certifications preferred. Experience teaching software preferred. Master's degree in computers or related field is required. Day and evening opportunities.

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100035	Computer & Business Technology	DUTIES: Part-time instructors needed to teach Career Development, Professional Communications & Presentations, Business English, and Introduction to Office Procedures classes. QUALIFICATIONS: Master's degree in business education or related field required. Teaching experience preferred. Day and evening availability needed.
100036	Business Administration	Master's degree or higher in the appropriate area required to teach in the appropriate area. Evidence of significant work and/or teaching experience in the desired area preferred.
100037	Business Management Technology	Master's degree or higher in the appropriate area required to teach Baccalaureate courses. Evidence of significant work and/or teaching experience preferred.
100038	Business Management Technology	Master's degree or higher in appropriate area required. Evidence of significant work and/or teaching experience in the appropriate area preferred.
100039	Business Management Technology	Master's degree or higher in the appropriate area required to teach Baccalaureate courses. Baccalaureate accounting courses require CPA, CMA Certification. Evidence of significant work and/or teaching experience in the desired area preferred.
100040	Chemistry	Master's degree in Chemistry or related field required to teach college introductory chemistry laboratory courses including Qualitative Analysis. Laboratory teaching experience required. Afternoon availability required.
100041	Civil Engineering	Master's degree in Mechanical, Electrical, Civil, or Chemical Engineering required to teach sections of sophomore engineering courses. Experience teaching engineering at the college level preferred. Day availability desired.
100042	Communication	Master's Degree in Communication or Mass Media required to teach college level introductory speech classes. Experience teaching speech at the college level preferred. Experience teaching communication theory, interpersonal communication, and/or mass communication helpful.

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100043	Computer Application Software	Master degree or equivalent industry related certification(s) required. Previous teaching experience is preferred to teach introductory and intermediate features of Microsoft Office (Word, Excel, Access, and PowerPoint).
100044	Computer Information Systems	Master's degree or equivalent industry certifications preferred in related field. Previous teaching experience is preferred to teach sections of Introduction to Logic Programming, Operating Systems, Internet Tools, and Visual Basic Programming.
100045	Computer Network Engineering Technology	Master's degree in computers or related field required or substantial certification or credentials and experience in installing and maintaining a desktop environment, Introduction to network technologies, network operating systems, hardware support, network security, Linux networking, network hardware I & II, advanced network technologies, and Microsoft active directory needed. Day and evening availability needed. Teaching experience preferred.
100046	Criminal Justice Technology	Three years experience in Criminal Justice required and Bachelor degree or higher in Education preferred. Teaching experience preferred but not required. OR Associate degree in Criminal Justice with bachelor degree in any field with three years experience in Criminal Justice and teaching experience will also be considered.
100047	Curriculum & Instruction	Master's degree in education or related field of study required to teach education courses such as Understanding literacy development and educational technology. Understanding of relevant K-12 educational practices, including literacy curriculum practices or technology programs in schools. Experience in teaching required.
10016	Developmental Programs: Reading	Master's degree required. Preferred degrees are Reading, Elementary Education, or Secondary Education with reading specialization. Teaching experience required.
10017	Developmental Programs: Writing	Master's degree in English, English Education, or related field required. Experience teaching English at the college or secondary level preferred.
10018	Developmental Programs: Mathematics	Master's degree in Mathematics, Mathematics Education, or related field to teach courses in Pre-Algebra and Beginning Algebra. Teaching experience required.

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10019	Disease Processes	Master's degree in medical related field along with experience working in a healthcare clinical setting are required. Experience in pathology and teaching preferred.
10020	Early Childhood Development	Master's degree in Elementary Education or Family and Consumer Sciences required to teach child development & related courses. Experience teaching early childhood preferred.
10021	Early Childhood Education	Master's degree in Elementary Education or Family and Consumer Sciences required to teach education courses such as Child, Family & Schools. Understanding of relevant k-12 educational practices, including literacy curriculum practices or technology programs in schools. Experience in teaching required.
10023	Economics	Master's degree or higher in the appropriate area required to teach Baccalaureate courses and Associate level courses. Evidence of significant work and teaching experience in the desired area preferred.
10024	Educational Foundations & Leadership	Master's degree in Educational Psychology or education related field of study required to teach Introduction to Education; Educational Psychology courses. Understanding of relevant K-12 educational practices. Experience in teaching required.
10025	English Composition	DUTIES: Instructors needed to teach college-level English composition and writing skills. QUALIFICATIONS: Master's degree in English or related field required. Experience teaching high school or college English and familiarity with writing process required. Additional certification in composition and rhetoric highly desirable. Day and Evening classes available.
10026	English: Creative Writing	DUTIES: Instructors needed to teach courses in fiction and poetry writing. QUALIFICATIONS: Master's of Fine Arts or Master's in English or related field required. Experience teaching high school or college English required. Professional publications of poetry or fiction writing highly desirable.
10027	English: General Literature	DUTIES: Instructors needed to teach literature classes in fiction, poetry, and drama. QUALIFICATIONS: Master's degree in English or related field required. Experience teaching literature at the high school or college level required.

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10028	Entrepreneuership	Master's degree or higher in the appropriate area required to teach Baccalaureate courses. Bachelor's degree required, Master's degree preferred in the appropriate area to teach Associate level courses. Evidence of significant work and teaching experience in the desired area preferred.
10029	Family & Consumer Science	Master's degree in Elementary Education or Family and Consumer Sciences required to teach education and/or related child development courses such as Theory and Guidance of Play and Early Childhood Curriculum Methods. Experience teaching early childhood education courses required.
10030	Finance	Master's degree or higher in the appropriate area required to teach Baccalaureate courses. Bachelor's degree required, Master's degree preferred in the appropriate area to teach Associate level courses. Evidence of significant work and teaching experience in the desired area preferred.
10031	French	Master's degree in French required to teach Beginning and Intermediate courses. Teaching experience required. Courses are conversationally oriented. Instructor is subject to converastional assessment by Modern Languages Department.
10032	General Business	Master's degree or higher in the appropriate area required to teach Baccalaureate courses. Bachelor's degree required, Master's degree preferred in the appropriate area to teach Associate level courses. Evidence of significant work and teaching experience in the desired area preferred.
10033	Geography & Planning	Master's degree in Geography or related field required to teach introductory sections of Geography.
10034	Geology & Environmental Sciences	Master's degree in geology required Environmental Geology, Exercises in Environmental Geology for non-majors, Introductory Geology, and Earth Science. College-level teaching experience preferred.
10035	Health Care Office Finance	Master's degree in related field, experience managing the finances of a medical practice, and proficiency in Microsoft Excel are required. Teaching experience is preferred.

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10036	Health Care Office Management	Master's degree in related field, experience managing a medical office practice, and understanding of medicolegal issues are required. Certification as a CMM or ACMPE and teaching experience are preferred
10037	Health Education	Master's degree in Physical Education, Health Education or related field required. Courses include physical education skill courses and wellness courses. Day availability desirable.
10038	Health Information Management (Including Electronic Health Record)	Master's degree in related field, expert knowledge in HIPAA regulations, and experience with medical records including electronic health record software, (we are currently using MedWare by Sage). Teaching experience preferred.
10039	History	Master's degree in history required to teach Humanities in the Western Tradition, US History and World Civilization courses. Previous teaching experience preferred. Appropriate Master's degree required to teach World Civilization courses.
10040	Management	Master's degree or higher in the appropriate area required to teach courses. Evidence of significant work and teaching experience in the desired area preferred.
10041	Manufacturing Engineering Technology	Master's degree in Mechanical, Electrical, Civil, or Chemical Engineering required to teach day sections of sophomore engineering courses. Experience teaching engineering at the college level preferred. Day availability desired
10042	Marketing & Sales Technology	Master's degree in marketing or related field. Teaching experience is preferred
10045	Mechanical Engineering	Master's degree in Mechanical, Electrical, Civil, or Chemical Engineering required to teach sections of sophomore engineering courses. Experience teaching engineering at the college preferred. Day availability desired.
10048	Medical Coding & Insurance Billing	Master's degree in related field required. Expert knowledge and experience in medical coding (ICD-9, CPT) and/or insurance billing required. Certification as RHIA, RHIT, CCS, or CPC and teaching experience are preferred.

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10050	Medical Office Administration (including medical practice management software)	Master's degree in related field, experience in a medical office practice, and experience using medical practice management software are required (we are currently using MediSoft Advanced Version 14). Teaching experience preferred.
10051	Medical Office Techniques	Master's degree in related field and experience in clinical areas of a medical practice are required. Teaching experience is preferred.
10052	Medical Terminology	Master's degree in medical related field along with experience working in the healthcare environment are required. Expert knowledge in medical word roots, prefixes, suffixes, and combining forms is required. Teaching experience preferred.
10053	Medical Transcription & Editing	Master's degree in related field required. Expert knowledge of medical terminology and medical transcription experience required. Certification as CMT and teaching experience are preferred. Ability to teach the class online required.
10054	Modern Languages	Master's degree in French, Spanish or German required to teach Beginning and Intermediate courses. Teaching experience required. Courses are conversationally oriented. Instructor is subject to conversational assessment by Modern Languages Department.
10055	Music	Master's degree in music required.
10056	Nursing (Basic Program)	Master's of Science in Nursing required and previous teaching experience preferred
10057	Philosophy	Master's degree required. Master's degree in Philosophy preferred.
10058	Physical Education	Master's degree in Physical Education, Health Education or related field required. Courses include physical education skill courses and wellness courses. Day availability desirable. First Aid Instructor Certification required to teach First Aid & CPR courses.
10059	Physical Education	FACPR Certification required to teach First Aid and CPR for the Professional Rescuer courses.

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10060	Physics	Master's degree in Physics, Astronomy or closely related field required. Physics courses include lectures, labs and recitation sections. Astronomy courses include lectures and lab. Day availability desirable.
10061	Political Science	Master's degree in Political Science required to teach introductory courses in Political Science. College teaching experience preferred.
10062	Psychology	Master's degree in Psychology required to teach introductory courses in Psychology. College teaching experience preferred.
10063	Social Services Technology	Master's degree required to teach varied courses. MSW or MSSA, LSW, and 3-5 years professional social work experience required for techniques, theory, and foundation courses; LISW preferred. At least 5 years professional employment and educational background in content area required for courses regarding specific fields of practice. College teaching preferred; training experience required if no college teaching experience. Experience with technical education preferred. Day availability required.
10064	Social Work	M.S.W., M.S.S.A., or closely related master's degree required to teach social service course on addiction. At least 5 years professional employment experience in addiction field and chemical dependency credentialing required. Recent college teaching in social services/social work required.
10065	Sociology	Master's degree in Sociology required to teach Introduction to Sociology. College teaching experience preferred.
10066	Spanish	Master's degree in Spanish required to teach Beginning and Intermediate courses. Teaching experience required. Courses are conversationally oriented. Instructor is subject to conversational assessment by Modern Languages Department.
10067	Special Education	Master's degree in Special Education to teach courses in special education and/or courses on exceptional learners. Understanding of relevant K-12 educational practices. Experience in teaching required.

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10068	Statistics	Master's degree in Mathematics, Mathematics Education, or related field required to teach courses in Intermediate Algebra, College Algebra, Pre-Calculus, Math for Elementary Teachers, Statistics, and Technical Math. Previous teaching experience required.
10069	Theatre	Master's Degree in Communication or Mass Media required to teach college level introductory speech classes. Experience teaching speech at the college level preferred. Experience teaching theatre and/or directing experience helpful.
10070	Theoretical & Applied Mathematics	Master's degree in Mathematics, Mathematics Education, or related field required to teach courses in Intermediate Algebra, College Algebra, Pre-Calculus, Math for Elementary Teachers, Statistics, and Technical Math. Previous teaching experience required.