WHAT'S YOUR NEXT STEP?

Make an appointment to visit our campus by calling 330.684.8980 or toll-free 1.800.221.8308, ext. 8980. During your visit, talk with one of our admissions counselors, or the program coordinator, about your opportunities and how to get started. You can begin the application process by following these easy steps:

❯❯ Complete an application form on our website at wayne.uakron.edu/admissions (nonrefundable fee required).
❯❯ Submit an official copy of your high school transcripts or GED.
❯❯ Take either the American College Test (ACT) or the Scholastic Aptitude Test (SAT). These tests are not required for students age 21 and older.
❯❯ Submit official transcripts from any other accredited college or university you have attended.

Fill out applications for scholarships, grants, and loans. Applications are available online or in the Student Services office. Request financial aid information early to ensure you receive the financial help you need.

Graduates with a Business Management Technology degree are prepared for many different careers.

OPPORTUNITIES EXIST IN THE FOLLOWING AREAS:

❯❯ Accounts Payable Clerk
❯❯ Accounts Receivable Clerk
❯❯ Administrative Assistant Manager
❯❯ Assistant Manager
❯❯ Assistant Treasurer
❯❯ Bookkeeping
❯❯ Customer Service Representative
❯❯ Financial Service Representative
❯❯ Purchasing Clerk
❯❯ Real Estate Broker
❯❯ Retail Sales Coordinator
❯❯ Sales Representative

“For me, Wayne College was more than the first two years of my education; to me the university gave me the opportunity to develop the skills I needed to be successful in my career today. Given the opportunity I would have stayed at Wayne College for my entire bachelors degree.”

— Scott Dunn, Financial Planning Analyst, Stavey & Associates

SALARY INFORMATION

Your starting salary will depend on your level of education, skills and experience; the type of organization; and geographic area. Business magazines report that entry-level salaries for business graduates in full-time positions range between $25,000 and $48,000.
WHAT IS BUSINESS MANAGEMENT TECHNOLOGY?

Business Management Technology refers to how business does business. The innovations in office equipment, the employee training required, the accounting flow of billing and paying bills, personnel issues, managing the workload—all contribute to the smooth operation of a business office. Business Management Technology deals with business theory and practice—from the small family-owned business to the large corporation with multiple shareholders.

“Wayne College offers two associate degree options in Business Management Technology, which allows you to choose an area of emphasis for your business degree that most suits your interests and abilities. Our faculty members have extensive business experience; many part-time instructors are practicing managers at area businesses. Participatory teaching methods such as case studies, role-playing and simulation are used to enhance comprehension of business theory and practice."

WHY WAYNE?

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“Job placement and internship opportunities are part of every degree option and certificate."

“Wayne College is a perfect solution for students who want the benefits of a large university but with many of the conveniences of a small school. I took every class I could at Wayne College before transferring to the main campus. It was the best decision of my college career.”

– Steven Constantine Spithaus
Account Manager, ANS Distributing, Twinsburg, Ohio

“My time at Wayne College gave me the opportunity to get a quality education close to home. The smaller class sizes allowed for a better student–teacher relationship. Completion of my Business Management Technology degree gave me the knowledge I needed to complete my Bachelors of Science in Business Management degree at The University of Akron. These two degrees have made me successful, not only in my career, but in life as well.”

– Zachary Burkey, Walsh University’s School for Professional Studies

ASSOCIATE DEGREES

❯ GENERAL BUSINESS OPTION

This option provides the relevant practical managerial training needed for the responsibilities of first-level supervisory and managerial positions. This program can also assist people who are preparing for promotion to first- and second-level supervisory positions, or for people who lack significant work experience and are preparing for management training positions.

❯ ACCOUNTING OPTION

Many companies view graduates of this program option as the preferred candidates for paraprofessional positions such as accounts payable clerk and cost accounting specialist. Graduates have a solid understanding of basic principles of accounting as practiced in the modern automated office environment. These skills can then be transferred successfully to learning the employer’s specific systems and methods of processing financial information.

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