

BUSINESS MANAGEMENT TECHNOLOGY242002 General Business Option

(Effective for students admitted Fall Semester 2006)

Students entering the program must demonstrate a fundamental knowledge of computer software and keyboarding by examination (CISBR) or take the following bridge courses prior to enrolling in the program:

2440:105 Introduction to Computers and Application Software
2540:290 ST: Keyboarding for Skill Development

C E R FIRST YEAR

<u>Fall Semester</u>		<u>Credit Hours</u>	<u>Prerequisites</u>
___ ___ ___	2040:240 Human Relations	3	
	or		
___ ___ ___	3750:100 Introduction to Psychology	3	
___ ___ ___	2420:104 Introduction to Business in the Global Environment	3	Recommended in first semester
	or		
___ ___ ___	6100:101 Business Issues in a Connected World	3	
___ ___ ___	2420:170 Applied Mathematics for Business	3	Placement by Adviser
___ ___ ___	2420:211 Basic Accounting I	3	
___ ___ ___	3300:111 English Composition I	3	Placement by Adviser
___ ___ ___	Elective	<u>1</u>	
		16	
<u>Spring Semester</u>			
___ ___ ___	2040:247 Survey of Basic Economics	3	
	or		
___ ___ ___	3250:200 Principles of Microeconomics	3	
___ ___ ___	2420:212 Basic Accounting II	3	2420:211
___ ___ ___	2420:218 Automated Bookkeeping	2	2420:211
___ ___ ___	2520:101 Essentials of Marketing Technology	3	
___ ___ ___	3300:112 English Composition II	3	3300:111
___ ___ ___	2420:263 Professional Communication and Presentations	3	3300:111, or permission
	or		
___ ___ ___	7600:106 Effective Oral Communication	<u>3</u>	
		17	
SECOND YEAR			
<u>Fall Semester</u>			
___ ___ ___	2420:103 Essentials of Management Technology	3	
___ ___ ___	2420:243 Survey in Finance	3	2420:211 & 170
___ ___ ___	2420:280 Essentials of Business Law	3	
	or		
___ ___ ___	6400:220 Legal and Social Environment of Business	3	
___ ___ ___	2440:125 Spreadsheet Software	2	Placement by Adviser
___ ___ ___	3600:120 Introduction to Ethics	3	
___ ___ ___	6300:201 Introduction to Entrepreneurship	<u>3</u>	
		17	
<u>Spring Semester</u>			
___ ___ ___	2420:202 Elements of Human Resource Management	3	2420:103
___ ___ ___	2420:246 Business Management Internship	3	32 credits, including 2040:240, 2420:103, 104, 212, 280, and 6300:201
	or		
___ ___ ___	2420:250 Problems in Business Management	3	2420:103, 104, 212, 243; 2520:101
___ ___ ___	2540:289 Career Development for Business Professionals	3	
___ ___ ___	2880:232 Labor Management Relations	3	
___ ___ ___	6200:250 Spreadsheet Modeling & Decision Analysis		Spreadsheet proficiency; 6200:201, or 24 credits completed
		<u>3</u>	
		15	

TOTAL CREDITS - 65**C = Completed E = Exempt R = Required**

BUSINESS MANAGEMENT TECHNOLOGY

General Business Option

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C-217

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Wayne College's associate degree in Business Management Technology - General Business option provides the relevant, practical managerial training needed for the responsibilities of first-level supervisory and managerial positions. This program can also assist people who are preparing for promotion to first- and second-level supervisory positions or people who lack significant work experience and are preparing for management training positions. Typical job titles include:

- Operations Supervisor
- Management Trainee
- Production Scheduling Manager
- Quality Control Inspector

The starting salary for these positions will depend on your level of education, skills, experience, the size of the company, and geographic area. The average starting salary for the positions listed above is \$12,000 - \$25,000.

NOTE:

If you are pursuing an associate degree and have completed twelve or more semester credits, we suggest that you schedule an appointment with an academic adviser to transfer into Summit College and to produce a student degree agreement (contract). The degree agreement is a formal statement of the courses that you must complete to satisfy your degree requirements.