My Akron Quick Guide
Online Access to Your Academic, Financial and Scheduling Information

Student Services Center

This guide can help you use My.U Akron.edu, the online resource for information about your grades, class schedule, financial aid and more. You also can use My Akron to register for classes, update your address, add or drop classes, or make payments.

Before You Start
You’ll need a current UAnet ID and password to access My Akron. If you don’t have one, call the ZipSupport Center at 330-972-6888.

If you have questions about prerequisites and/or academic progress, please contact your academic adviser by telephone or e-mail prior to registering.

I Need to Talk to a Real Person

Student Services Center
Simmons Hall

Center Hours:
Monday . . . . . . . 8 a.m. – 5 p.m.
Tuesday . . . . . . . 8 a.m. – 7 p.m.
Wednesday . . . . 8 a.m. – 7 p.m.
Thursday . . . . . . . 8 a.m. – 5 p.m.
Friday . . . . . . . . . 9 a.m. – 5 p.m.

* Except during University holidays and breaks, when the office closes at 5 p.m. Summer hours will vary.

Frequently Called Numbers

Information Desk ........................................ 330-972-7272
Financial Aid Office ................................. 330-972-7032
Housing .................................................. 330-972-7800
Operator .................................................. 330-972-7111
Parking Services ........................................ 330-972-7213
Registrar Office ......................................... 330-972-8300
Student Accounts/Bursars .......................... 330-972-5100
Military Services Center ............................. 330-972-7838
Federal Student Aid Programs .......................... 1-800-433-3243
ZipSupport Center ...................................... 330-972-6888
Transfer Student Service Center ......................... 330-972-7009
UA Adult Focus ........................................ 330-972-5793
Dining Services/Meal Plans ............................... 330-972-7185

Here’s How To Access Your Student Information Online

• Go to My.U Akron.edu
• Bookmark as a favorite
• Enter your UAnet ID and Password
• Click on Student Center

Academics

Register Online
• Click on Student Center
• Click on Enroll
• If there is a choice, select term and click Continue
• Enter class number and click Enter
• Click Next
• Click Proceed to step two
• Read and click I understand
• Click Finish Enrolling
• Confirm status is Enrolled

Drop a Course Online
• Click Student Center
• Select Enrollment
• Drop from the drop down list and click the forward button
• Select term and click Continue
• Select course to drop
• Click Drop Selected Courses
• Click Finish Dropping
• Confirm course is dropped

Web-based Tutorial
If you need help with searching and registering for courses, try one of the Web-based tutorials at www.uakron.edu/fs/learning/training/StudentSelfService.php
For more assistance with registration, financial aid information, or invoice account information, visit the Student Services Center in Simmons Hall.

Finances

Estimate Tuition and Fees
Prior to Registering
• Click the Finance tab
• Click Tuition and Fees under Quick Links for Students
• Select the schedule of fees that applies to you

View Your Account
• Click Student Center
• Click Account Inquiry under Finances

View and Accept Your Financial Aid
• Click Student Center
• Click Accept/Decline Awards under Financial Aid
• Click on your desired
• Click boxes for awards you choose to accept
• Click Submit
• Click Yes
• Click OK
• Confirm changes were successfully processed

Grant Parent Access
• Click Student Center
• Click Authorize Parent Access under Finances

Make a Payment Online/Sign Up for Payment Plan
• Click Student Center
• Click Sign Up for Payment Plan or Make a Payment
• Follow online instructions

Check on Payment Due Dates
• Click Student Center
• Select Charges Due from the drop down list and click the forward button
• Enroll in Direct Deposit
• Click Student Center
• Select Enroll in Direct Deposit from the drop down list and click the forward button
• Follow online instructions until you see “Congratulations! You are now enrolled.”

Complete Your Entrance Interview
• StudentLoans.gov

Complete Your Stafford Master Promissory Note (MPN)
• StudentLoans.gov

Complete Your FAFSA Online
• www.fafsa.gov

Miscellaneous

Get A Parking Permit Online
• Click Parking
• Click Choose your desired
• Select term and click Continue
• Select Residence Life and Housing on the eight side of the page
• Select Residence Hall on the left side of the page
• Select Housing Options/rates or Meal plan information on the right side of the page

Update Your Address Information
• Click Student Center
• Under Contact Information select the address you want to update
• Choose to either edit current address or add a new address

Request a Transcript Online
• Click Request Transcripts
• Fill in all necessary fields and click Save

Request an Enrollment Verification Online
• Click on Enrollment Verification Request

The University of Akron website: www.uakron.edu

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