Approval of Agenda

Approval of October minutes

Other (Presentations/Open Forum/Etc.)

- Safety Update (J. Lax): Officer Lax presented to the College an abbreviated version of our Safety Plan. The PowerPoint presentation and topics discussed can be viewed at https://sharepoint.uanet.edu/WayneCollege/Shared%20Documents/Forms/Default%20View.aspx?RootFolder=%2fWayneCollege%2fShared%20Documents%2fCollege%20Meetings%2fPresentations&FolderCTID=&View={23401A27-1A26-4CA6-86C4-DBC424AA8E12}.

The College Safety Plan and additional materials are located on SharePoint at https://sharepoint.uanet.edu/WayneCollege/support/safety/default.aspx.

- United Way (L. Webb): This year’s campaign has 29 donors with a total donation of $2,970. 74% of our goal was met with a goal set at $4,000. That is $13.26 per capita, based on 224 Wayne College employees. This year’s winners are: UAWC Hoodie – Gordon Holly, $50 gift card to Barnes & Noble – Theresa Rabbits, and the 1 year United Way parking spot – Ann Martin.

Written Reports

Akron Campus

- Faculty Advisory to the President (D. Johanyak): Higher education issues and concerns national and state: student debt and tuition costs, need incentives for student progress and graduation, state to modify support formula to incentivize course and degree completion, states decreasing higher education support and adding more conditions, currently 25% instructional budget support comes from state $90 to $95 million. President Proenza discussed the growing international trend toward online/distance learning, along with its commercialization through textbook publishers and software companies as well as programs like these: coursera partners with top universities to offer free online courses to anyone, EdX is a non-profit enterprise through Harvard-MIT partnership that features online learning via interactive study, Western Governors University offers courses from several universities on the Web, British Open University. Many online learning programs offer instant feedback to students’ questions, like EdX’s green checkmark that pops up when students get the right answer. Common approaches: DIY “U” – students obtain education online and demonstrate proficiency to graduate, flipping resources – instructors facilitate as students use more active learning techniques, business model of education – widely available, affordable cost, efficiently operated, advanced credits and work credit are forerunners of this movement, Indiana U nursing courses online with modules available for licensing by other schools, faculty can now find available courses to adapt and teach (to avoid duplication), questions to consider: resource availability, overall costs, academic quality. President Proenza believes UA should move more quickly so we don’t fall behind in this trend. In terms of approving new administrative positions, the President considers two issues: Is the position in regulatory compliance with the State, etc.? What does that position add (or the person bring) that we cannot do for ourselves? As state funding continues to decrease, we must find ways to enhance funding and establish new funding resources.

- Faculty Advisory to the Provost (T. Vierheller): The committee will meet this coming Monday and is scheduled to discuss the following items: curriculum proposal system (difficulty in using the system and the length of time it takes to get curriculum proposals actually through the system), development of share online learning curriculum, clarification of the duties of the Distance Learning Review committee, part-time faculty issues including the extent of the reliance on part-time faculty.
Staff Employee Advisory Committee (A. Haynes): Will have the first open staff meeting at the Akron Campus on January 17. Any staff member who would like to attend is welcome to come ask questions and meet the SEAC representatives. Elections are earlier than normal this year: February we will hold nominations, March we will hold elections, and April will be the combined meeting with outgoing members and the newly elected members. It was brought up that SEAC represents full-time non-bargaining staff members.

Contract Professional Advisory Committee (C. Pleuss): No Report

Faculty Senate (D. Gatzia): The President stated that the proposals of the committee of university presidents (which is commissioned by the Governor and Chaired by OSU’s Gordon Gee and is charged to make recommendations regarding the restructuring of the state share of instruction (SSI) funding formula) provide an almost neutral aspect to our appropriations. However, many states are increasingly interested in funds allocated according to performance criteria. In Ohio those criteria are seen as course completion, retention of students, and progress towards graduation and graduation itself. The President spoke about online learning initiatives. The addition of respectable institutions, like Stanford, Harvard, and MIT, joining the Coursera group legitimizes the trend toward massively open online courses (MOOC). The President believes we need to follow this trend, especially in light of the unsustainable rising costs of higher education and is promoting this concept further by initiating a discussion in the Association of Public and Land Grant Universities about how public higher education institutions can best participate and advance the relevance of MOOC. The Provost began his remarks by inviting CFO Cummins to present an update on the SSI reformulation. CFO Cummins stated that the current formula sets a priority on stability and to the degree a given institution may be performing well in some of the priority areas, they wouldn’t see that in their funding allocation. High performing institutions would not necessarily see significant increases in funding. It was also noted that one of the proposals is to eliminate the stop loss component of SSI which prevented an institution’s funding from falling below a certain level. Another proposal is that each institution’s subsidy earnings would be based on either their two or five year enrollments, whichever is greater. In the past, eighty percent of the funding was based on the fifteenth day enrollment figure. The new SSI formula will likely provide eighty percent of funding based on successful course completions. The new formula will also likely provide a degree completion component for the regional campuses. Many are asking about the allocation of funds for faculty searches. In total the university is allocating nine million dollars to faculty this coming year. The distribution will be determined after the deans have constructed templates in order to help analyze the needs within their college and programs. Finally, Dr. Linda Subich reported the draft proposal on general education revision from the ad hoc committee.

Akron Campus Report Questions

- No questions asked.

Wayne Campus

Institutional Effectiveness (M. Lerch): The Committee met on October 24 and November 28. Collaboration has been established with the Continuous Improvement Committee as part of the Strategic Plan/ Wayne College Goals Process subgroup work. This group is working on holding focus groups to review the current process using SWOT analysis. The first session was held with the Leader’s Group on November 20. A community focus group is planned, and the February College meeting will include a facilitated session for college-wide stakeholders. The feedback received from these focus groups will be used to develop a new process by May, with the intention to have a new strategic plan in place by fall 2013. This group is still in need of a faculty representative. The HLC Reporting and Monitoring subgroup met to review the progress of the report due to the Higher Learning Commission in July 2013. The Academic Assessment Work Group is spearheading these efforts. A draft of the report is being written by Work Group members with a draft due in the middle of February. The proposed new program review process is also in the faculty feedback phase and should be confirmed at the next Faculty Committee
College Well Being (J. Roncone): The first event of the academic year focused on mental/emotional health and coping with crisis. Friday, November 2, 9am, Community Room, “Grief in the Workplace: Understanding How to Help,” presentation covers the stages of grief, how to talk to others who are grieving, and how to make sure the workplace is a supportive and appropriate environment. Guest speaker was, Ms. Judi Fischer, MA, LPCC-S, Lakeshore Educational & Counseling Services. The second event of the fall semester was, “Healthy Holiday Eating,” Laura Mayer, Intern, UA, Nutrition Center, Thursday, November 15, 2pm, A107. Spring semester will focus on 2 areas: Cycling (safety, resources, trails, etc.) and Wayne College Fun Fitness and Wellness Program. Details on these events will be available early spring semester. The next CWBC meeting will be on Wednesday, January 23, 230pm, location to be determined.

Continuous Improvement (N. WhitSEL): No Report*

Contract Professionals (J. Lawrence): Contract Professionals last met on Wednesday, November 28. The meeting served as a roundtable discussion with the Interim Dean. Main areas of discussion focused on potential staff unionization and the effects that may have on CPs as a group and as supervisors of current staff positions. The Dean provided an update on CP, faculty, and Dean job searches. This group will next meet in late January.

Faculty (A. Haynes): No Report

Faculty (P. Weinstein): Faculty Committee has been working on these issues: technical support - the committee will be asking faculty to provide feedback about problems, issues, and overall level of satisfaction, facilitating coordination with Akron departments, search procedures & committees for dean and faculty

Associated Student Government (J. Hunter): ASG continues to meet every Tuesday at 10am in SLB119 and Coffee tables every Wednesday from 8am to 12pm. To close out last month’s report, we would like to mention that ASG collected and donated $35 for the American Cancer Society for Breast Cancer Awareness. Currently, ASG is working the Student-to-Student Toy Project for the holidays. To date, we have a total of 23 children signed-up for the event. We anticipate more students to sign their kids up in the following week. Deadline to register is Monday, December 3. Pictures with Santa Event: Toys from the Student-to-Student Toy Project will be given away during our Pictures with Santa event. We anticipate a large crowd again this year. Activities will include: Pictures with Santa, cookie decorating, wreath design craft, face painting, Letters to Santa, Kids-to-parents gift table, etc. Both the Toy Project and the Pictures with Santa event are co-sponsored by all the clubs and organizations. ASG’s Holiday party will be Thursday, December 13 at the Longhorn Restaurant in Wooster.

College Council (N. Sapienza): Council met on Friday, November 30. All governance reports from standing committees and constituents were presented as well as administrative updates (most of what was reported on for the College Meeting). Enrollment is at 1,376 already registered with 11,542 credits. We are down about 226 students compared to this time last year and 645 credits last year at this time.
Proposals will be going forward in turning some workgroups into permanent committees. The road project and lab renovations are continuing to move forward. It was suggested that the College have its own Diversity Council, similar to what Akron has. This would assist us in moving forward with diversity.

The search for a permanent dean is moving forward. Phyllis O’Connor is the search chair. Those serving on the committee from Wayne are Gordon Holly, Tim Vierheller, Susi Meehan, and Susan Ackerman. There are others from Akron and the additional locations also serving on the search committee. We are also moving forward with hiring 4 new faculty members with the goal to start by fall 2013. Our new Disability Specialist & Service Coordinator will start on January 2, 2013. We are in the process of hiring a new Academic Advisor II with hopes of the individual starting after the first of the year. Maureen Lerch presented a College Council Proposal in regards to professional development. The proposal was supported and the administrative team will work on moving the proposal forward. College Council is next scheduled to meet on Friday, December 14.

Wayne Campus Report Questions

- Neil Sapienza asked Maureen Lerch to provide a brief update Institutional Effectiveness’ progress on the review of the Strategic Plan process and recommendation.
  - The subgroup worked with Continuous Improvement and did a SWOT analysis on the current Strategic Plan progress reporting with the Leaders Group. This information was then taken back to the subgroup and the subgroup is working on a recommendation to present to the Dean on how to move forward. The idea is to have a living plan with goal setting incorporated. This will allow flexibility within the plans from year to year.

- Monica Smith: Regarding the College Council report and the Dean’s Search Committee, what other members of the Akron community are serving and what is the background of Phyllis O’Connor?
  - (Gordon Holly) Phyllis O’Connor is the Interim Dean of University Libraries. Search for new deans are always chaired by other deans and is appointed by the Provost. Jim Boyes and John Zipp are also serving on the committee.

Administrative Updates

- Student Services & Enrollment Management (G. Holly): We are in the final stages of two searches. The Disability Specialist & Services Coordinator will start January 2. We just finalized the Academic Advisor II and that individual will also start on January 2. Thank you to all who participated on those search committees. Our enrollment is looking pretty good. We are about equal to where we were last year at this time. We hope to bring enrollment in and be as close to last year’s numbers as possible. 1600 are registered right now for spring 2013. We are also contacting all the students who have yet to register to inform them to register ASAP. Tonight is the Student to Student toy drive give-away. We have a total of 34 children signed up. Thank you to everyone for the support and purchasing the toys. The event is from 6-8pm. The Student Organizations went through the ALICE training. Everyone should go through the training. It is well worth the time.

- Academic Affairs (D. Deckler): Thank you to everyone for helping out in the Office of Academic Affairs during the transition. The first fall 2013 draft will hopefully be out next week before break. The Instructional Technology Workgroup has been dissolved. The functions are now being absorbed into the Teaching Learning Collaborative. The Social Work Program is working on a 4-year transition program. Suring the spring we will begin with DL classes being offered. In addition to the 4-year social work program, we are working on a 4-year CBA program with CBA. Be aware over summer the science labs will be renovated. Tim and Dan will be meeting with Jon Ritchie to use the high schools labs in order to offer courses over the summer while the labs are being renovated. The Akron IT Department is working on converting us over the SharePoint 10.0. The goal is by middle of spring semester. We will be searching for Biology, Education, Communication, and Healthcare Office Management faculty members. The search committees will be finalized today.
The faculty will be meeting with Louis Perry & Associates on Monday for further discussions. The new entryway is also on track. The pre-bid meeting was held last week for those interested in bidding on the project. Next week we will meet to determine who will be awarded the project. We still need abatement of the hanger. The hanger will be removed, which is part of the road project. Enrollment is the life of the College. It is our source of income. When there is a 2.5% reduction in enrollment that is the same for the income. Due to the reserves in the budget for reductions, we are still on solid ground. We are working on analyzing the budget requests for the 2014 budget. We will be meeting over the next few weeks to take a close look at the budget requests as well to the personnel adjustments. The University is moving towards a new time card reporting system. Some options will include replacement to timecards for those currently filling out paper timecards. There are several options we have for this. The most sensible one for us would be a web enhanced function. This will also include those who do not complete time cards as requests for time off will go through this system. We will begin looking at options and will need to decide by February 2013 with the University to go live by fall 2013. The addition to social work courses and the opportunity to potentially offer more CBA courses was shared with some community members and they were absolutely thrilled. These are very positive moves for the College. The Saturday MBA program is already committed to another in the fall. They would like to offer it wherever the most interest lies. A survey was sent out to the Northeast Ohio community to see where the greatest interest lies. We should know within the next couple of weeks where the next cohort will be.

Questions
- Paul Weinstein: Can you provide an update on the HCHEC enrollment? (John Lorson) The HCHEC is about the same in enrollment from spring 2012. We have added three DL classes in the evening. Even a small enrollment in those classes will assure they will go since they are tied into Wayne Campus classes. We are looking to expand the DL capabilities to continue with this service to students. We have been also working with CEWD to bring more to the Center.

Unfinished Business

New Business

Announcements

Good of the Order/Adjournment
- Annual holiday luncheon begins at 11:30am over the Student Life Building.

Attendance

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