Before the meeting begins, would like to take a moment of silence in honor of Russ Wilson. He will be greatly missed. In addition, Tami is in the battle of her life.

Agenda for the meeting was approved.

College Meeting minutes from the April meeting were approved.

New Employees: We have been very fortunate to have some new colleagues join us. Kathy Batchelder joined us as the Coordinator Academic Affairs Support. Jennifer Kiper joined us as our Head Volleyball Coach. Dr. Shawn Watters joined us as Visiting Instructor in Education and Dr. Amber Ferris joined us as our Visiting Instructor in Communication.

The Russ Wilson Scholarship has been created and is now in place. This is a wonderful way to honor Russ and all he did for the College. Also, thank you to Dr. Jerry Obiekwe for initiating The Obiekwe Memorial Endowed Scholarship in honor of his parents.

Other (Presentations/Open Forum/Etc.)

- United Way Presentation (Helen Meyers): Thank you for all of your effort and support. Grants were increased. Three new programs were added. Administrative budget went down. Video was presented on Happy Feet for Kids and Sweet Dreams for Kids. Thank you for being a pace setter for our campaign. Drs. Roncone and Howley are heading up the campaign this year.
- Continuous Improvement Factoid (Barb Caillet): Why do we ask information we do of instructors? Student’s last day of attendance? That date is used to determine what the outcome would be if appealed. Student’s GPA, program plan, degree seeking, etc.? We cannot give that information over the phone. Either stop in or send an email and will get the information out. Discrepancy reports: This information will go through Akron and Akron lets us know and we then contact the student to follow-up on the issue. Reminder to update rosters periodically, especially the first two weeks. Class cancelations: Be sure to put that information online so all are aware.
- 40th Anniversary and Founders Day Celebration (R. Schwartz): Today we are celebrating Wayne College’s 40th Birthday. A reception and open house will be later today. The campus looks great. Reception 4 to 5pm in the SLBMP. We will hear from former employees, the Provost, and the President. The founders are doing a video for this event. Several of the founding leaders will also be in attendance. From 5 to 6pm will be an open house with fun activities and refreshments.

Written Reports

Akron Campus

- Faculty Advisory to the President (D. Johanyak): No Report
- Faculty Advisory to the Provost (T. Vierheller): No Report*
- Staff Employee Advisory Committee (A. Haynes): No Report
- Contract Professional Advisory Committee (C. Pleuss): On behalf of CPAC, I would like to invite all contract professionals and their family members to attend The University of Akron Employee Appreciation Day on Saturday, October 6, 2012 at 11:00 a.m. There will be lots of FREE food, activities, door prizes, music and fun planned so mark your calendars now! I will pass along more detailed information about the event later as I know more. The next CPAC meeting will be in late September, exact date and time: TBD. CPAC news and meeting minutes can be accessed by clicking on the following link: http://www.uakron.edu/cpac/. UNIVERSITY COUNCIL news and meeting minutes can be accessed by clicking on the following link: http://www.uakron.edu/uc/index.dot. Please do not hesitate to contact me should you have any questions.
THE UNIVERSITY OF AKRON WAYNE COLLEGE MEETING MINUTES

Meeting of Friday, September 7, 2012, 9am - Auditorium

- General Education Advisory Committee (D. Woods): No Report*
- Faculty Senate (D. Gatzia): No Report*

Wayne Campus

- Institutional Effectiveness (M. Lerch): The Institutional Effectiveness Committee is currently working on setting up meeting times for the fall semester. Over the summer members of the committee met with Rex Ramsier in the Provost's office to discuss the possible pathways for reaccreditation offered to Wayne College. Based on those discussions it was decided that Wayne College would enter the “Open Pathway.” We are entering this pathway in 2012-13 in the second year of the 10-year plan. The committee will be taking a close look at our requirements for continuous submission of evidence for our assurance review, and the timeline for determining our quality initiative proposal, due after 2015. In addition to examining the new procedures for continued accreditation the committee plans to continue work on the following initiatives: monitor and contribute to the progress of the HLC monitoring report on program review due July 2013, continue to review the progress of the HLC Assurance Section and Advancement Section Reports recommendations, review UA’s Vision 2020 and its relation to Wayne’s Institutional Research Factbook and other performance indicators, collaborate with the Continuous Improvement Committee, and monitor progress on strategic planning initiatives. The committee will review this list at its first meeting (TBA), and revise as needed.

- College Well Being (J. Roncone): No report
- Continuous Improvement (N. Whitsel): No Report*
- Contract Professionals (J. Lawrence): No report
- Staff (A. Haynes): No Report
- Faculty (P. Weinstein): Faculty Committee as of yet has not for the first time met, but Wayne colleagues do not fear we will soon get to work on this academic year.
- Associated Student Government (J. Yockey): ASG’s first meeting of the semester will be scheduled after Wayne Fest.
- College Council (N. Sapienza): College Council met on Friday, August 31, 2012. Enrollment is flat at Wayne for the third straight year, which is good because we are flat at the top of our historic enrollment numbers. Akron campus enrollment, by comparison, is down 3.3%. The Dean is waiting to hear from the Provost on his decision for the Interim Associate Dean position. Wayne College’s 40th anniversary celebration will be held next Friday. President Proenza, Provost Sherman and Zippy will all be on campus for the festivities. We are entering the third year of our Strategic Plan (3 year cycle). Updating the plan will be added to the Institutional Effectiveness agenda for this year. Pictures where shared of the new entrance project that will go out to bid in December and begin construction in March.

Administrative Updates

- Student Services & Enrollment Management (Gordon Holly): Enrollment 2,441 students 20,996 credit hours. 2.7% decrease in headcount from last year and 1.9% in credit hour production. We have been flat, but at our highest for the past few years. Average credit hour per student has risen. This was a difficult summer for our staff, but they did a great job bringing in the students. Wendy Cundiff is taking over the Coordinator of Academic Advising. We are hiring a new Academic Advisor. Dr. Jane Fink is now part of Student Life & Enrollment Management. We are also hiring a Disability Specialist & Service Coordinator due to the increase of our ADA students. We also have a graduate assistant helping Dr. Fink out. We will also have a graduate assistant in Academic Advising. MapWorks will be implemented again. This is a survey to help see how our students are doing during the first 3-weeks of class. This will take place on September 17. It will go on for 3-weeks. UA on Display will be held on Saturday, September 15. We will have a booth with the other additional locations. It will be held before the football game. Waynefest just ended. It went very well.


Business Operations/Academic Affairs/Dean’s Office (Neil Sapienza): Dr. Sue Horn will also be serving as the Coordinator of the Smucker Learning Center in the absence of the Director of the Smucker Learning Center. We have the Academic Advisor and Disability Specialist searches going on. The focus for the Business Operations function is to keep things moving forward. Very thankful for all the great people to assist in keeping things moving forward. The new road project is in place. The project will begin spring 2013. It is on track and on target. The renovation of the science labs is continuing. Meetings have taken place and will continue to move forward with the additional meetings that are still needed. A few other ongoing projects such as the replacement of wireless access points throughout campus will continue to move forward. The Dean will be working with the Provost and Human Resources to see what additional resources we need while Tami recovers. Last night a long conversation was held with the Provost. Our searches for Associate and Assistant Deans were placed on hold. We held a search for an Interim Associate Dean. Our recommendations were sent up a week ago to the Provost. The Provost has made his selection. This is moving forward. No conversations have been had yet with any of the candidates at this point. Hopeful to have an Interim Associate Dean in place in the near future. We are pushing to get the Provost scheduled to come down this semester and speak to the College. Along with that, would like to keep pushing for the permanent Associate Dean in place. Conversations in Akron over the summer have been heavily related to enrollment and the budget implications. There are some serious challenges. If they are down 3% that is $7million that needs to be found elsewhere. There is still a commitment to keeping individuals employed. As of right now, the University has more employees than can be afforded. It is not believed that anyone has anything to worry about, but as people retire and quit more and more positions will not be filled. This will assist in filling that void of affordability. The number of full-time faculty has decreased over the last 5 years. We cannot continue to lose anymore. As it stands right now, we do not have the income to add those positions back. We need enrollment growth to get our faculty and staff replacements. We need to be able to continue to serve our students. The Dean is committed to getting our full-time faculty vacancies filled. Full-time faculty positions take priority over a permanent Assistant Dean at the present moment. We have made it 40-years without an Assistant, but we need the faculty more.

Questions/Comments on Written Reports & Administrative Updates

- No questions or comments were presented.

Unfinished Business

New Business

Announcements

- Lindsie Webb: There will be a card available for the college to sign that we will send to Tami and her family. The card will be available in the Word Processing Department until end of business day on Tuesday. It will be mailed on Wednesday.
- Amy Mast: Kim Schlue started right after the last College Meeting. She replaced Brenda.

Good of the Order/Adjournment

Welcome Back/40th Anniversary Celebration Luncheon (12pm to 1pm – SLB multipurpose room)
Attendance

Ackerman
Baker, R.
Baker, S.
Batchelder
Bays
Boettger
Caillet
Carmony
Engle
Ferris
Fink
Freelon
Gatzia (E)
Hammond
Haynes (E)
Herman
Holly
Horn
Johanyak
Kallenborn
Kilcullen
Lerch
Lewis (E)
Livengood
Lorson
Malavite
Maroli
Martin
Mast
Meehan
Minc (E)
Morrow
Nagy
Obiekwe
Roberts
Rogge
Roncone
Sapienza
Schoffman
Schuller
Schwartz
Smith
Snow
Teague
Turner
Vierheller
Wadia
Wagner
Walker
Watters
Webb
Weinstein
Whitsel
Woods