Review of the HLC Assurance Section and Advancement Section Reports

After reviewing the HLC Assurance and Advancement section reports from the evaluation team, the Institutional Effectiveness Committee has compiled the following items for College-wide review (and follow-up action where appropriate):

**Requires follow-up / action:**

1. Program Review Process: A monitoring report on the College’s program review process is due to the HLC by July 1, 2013. (Office of Academic Affairs, Academic Assessment Work Group)
2. Demonstrate evidence that the course, program, and college-wide student learning outcomes are being met, and review assessment tools (CARS) and see if revisions are in order. Look at ways to assess general education outcomes and implement cross-disciplinary assessment. *This item relates directly to the program review process and the resulting monitoring report. (Office of Academic Affairs, Academic Assessment Work Group)
3. In order to be competitive to all constituents, we need to address future directions of programming (credit and non-credit) and resource allocation. The College will need to look at balancing the resources needed to expand both face-to-face instruction and distance education while meeting the needs of different populations (veterans, returning adults, etc). We will need to look at quantifying resources in reference to specific targets / goals when considering constraints. (Office of Academic Affairs, Office of Continuing Education and Workforce Development, Enrollment Management, Budget area, Environmental Scanning Work Group)

**Requires maintenance / continuation of successful processes:**

1. Adherence to the College’s motto, “Where the Student Comes First.” The College needs to continue to find ways to honor the motto in the face of new realities based on decisions coming from the University.
2. Learning Communities: The establishment of learning communities was cited as evidence of criteria being met. The learning communities should be maintained and continuously improved to continue to provide evidence of fulfillment of the criteria.
3. New Student Orientation: The College should maintain and continuously improve the new orientation process. This process was cited throughout the report as fulfillment of criteria.
4. Communication: The College should continue to foster and improve communication between students, staff, faculty, administration and main campus:
5. Learning Commons: The site evaluation team cited the development of a “learning commons” as evidence that criteria were met. Because the learning commons concept is yet under development, the Institutional Effectiveness Committee is interested in monitoring the progress of this project.

**Pending for now, will need to address once new administrators are in place:**

1. Leadership stability / mission shift: Considering the pending retirement of a highly respected and longstanding Dean who serves as chief executive officer of Wayne College, the College is in a position that requires administrative stability as a precaution against mission shift.
2. Representation on UA Board: The team suggested that a representative from the Wayne College area be appointed to the Board if possible, perhaps in the form of a student trustee or community resident who lives within the College’s service area. This move would encourage a free flow of communication between the College, University, and Board.