Approval of Agenda

Approval of March 26th College Meeting minutes

Announcements

- Kevin Engle: The Peggy Shallenberger scholarship will be endowed by the family once the estate is settled. This will allow for the scholarship to be perpetually awarded each year ($1,000).
- Sue Horn: Waynssence is here. Please pick up a copy at the sign-in table before you leave. Thank you to all who assisted with this year’s edition.
- John Roncone: Our Athletic Dinner will be on May 13 from 5:00pm to 6:00pm at the Pines. This past Wednesday we had our American Diabetes Association softball game that rose over $150 in two and half ours. Thank you to all who helped make this possible.

Reports

**Akron Campus Committees**

- **Faculty Advisory to President (L. Brinker): No Report**
- **Faculty Advisory to Provost (J. Holz): No Report**
- **Staff Employee Advisory Committee (L. Webb): The committee met on April 15th down here in the Farmhouse. We had a very lively conversation about our bylaws. The final version of the SEAC bylaws will go to vote at our May meeting. We are also working on drafting a survey to send out to all staff constituents university wide with some questions that pertain to staff. We are hoping to get that finalized and out in the near future. Our next meeting is scheduled for Thursday, May 20.**
- **Contract Professional Advisory Committee (C. Pleuss): We have met twice since the last CM. Our next meeting we will have AG Monaco there. We are gathering questions to be given to AG before the meeting and we will post the answers on the website.**
- **GEAC (D. Woods): GEAC administration – Currently the Provost’s office asks deans for members to serve on GEAC. The committee is working to bring GEAC under Faculty Senate oversight. As envisioned, GEAC would report to the Curriculum Review Committee (CRC). The CRC would then report GEAC issues to Faculty Senate in the same way they current report other matters to Faculty Senate. Also, GEAC would like to add a student to the committee and designate a member to take responsibility for assessment. Primary Function – the primary function of GEAC needs to change. The new 21st Century Outcomes from the Higher Learning Commission (HLC) need to be addressed. Currently the Assessment Academy is working on core competencies but will be disbanded after that task is complete. Currently, the Assessment Committee has come up with three core competencies with a four proposed. They are 1) written 2) oral 3) critical thinking and 4) analytical. Someone needs to be in charge of monitoring the effectiveness of general education after the Assessment Academy is done with their work. It was suggested that Faculty Senate should have an assessment committee. The HLC change from assessing inputs to assessing outputs needs to be addressed and monitored on a continual basis. The proposed new curriculum proposal system will be in place for fall 2010 but new board rules will be needed before it is final. Therefore, the committee went over the draft of the GEAC statement for the Board of Trustees. The draft, with corrections, will be sent to CRC by the provost’s office. Faculty Senate will vote on it Thursday, May 6, 2010. *The final draft approved by GEAC on 4/20/10 and sent to the provost's office reads as follows: Rationale for Recommendation: The General Education Program is an important component of all undergraduate degree programs and as such requires faculty oversight to meet the needs of both students and the academic programs. In this recommendation, the General Education Advisory Committee (GEAC) is given an official designation as an ad-hoc committee of the Curriculum Review Committee with specific responsibility for the General Education Program. The primary functions for GEAC will provide the necessary structure to allow the university to meet the accreditation criteria of the Higher Learning Commission, specifically, “the organization demonstrates that acquisition of a breadth of knowledge and skills and the exercise of intellectual inquiry are integral to its educational programs.” As proposed, GEAC will be responsible for compiling two forms of evidence that HLC suggests to meet this criteria: 1) integrating general education into all undergraduate degree programs through curricular and experiential offerings intentionally created to develop the attitudes and skills requisite for a life of learning in a diverse society, and 2) regularly reviews the relationship between its mission and values and the effectiveness of its general education. GEAC statement to be included in University Rules: The General Education Advisory Committee (GEAC) is an ad-hoc committee of the Curriculum Review Committee of Faculty Senate and reports directly to CRC. GEAC is responsible for the mission statement, goals and oversight of the University General Education Program. Executive Committee of Faculty Senate will assign members. The following are suggested guidelines: The chair of CRC will also serve as the chair for GEAC; At least one student representative; Representation from University College; Faculty representation from multiple colleges; One individual who has responsibility for or expertise in student learning assessment; Some individuals who also sit on CRC. The primary functions of GEAC are: Establishing University-wide minimum General Education...**
requirements for undergraduate degree programs; Establishing the learning objectives of the General Education Program along with student learning outcomes that define the core competencies required for all undergraduate degree recipients; Evaluating the General Education Program using relevant data to monitor the effectiveness of the program and recommending improvements; Maintaining an accurate list of courses included in the General Education Program and published in the Undergraduate Bulletin; Recommending course approval for or deletion from the General Education Program. Courses under consideration for inclusion in the General Education program that have been approved by a College must contain the following: A rationale for including the course in the General Education Program, a syllabus containing: a statement of course objectives, a statement of course requirements, a list of student learning outcomes including which core competencies are to be assessed and the corresponding methods of assessment, a description of course format including mode of delivery, an outline of course content, a current bibliography. A statement on course staffing including how multiple sections will maintain consistency in course content and learning objectives. A statement on course evaluation including the data and evidence to be collected and how this information will be used to improve student learning.

- Faculty Senate (R. Maringer): Our last meeting of the year will be next Thursday. Efforts are being made in computer literacy. No required courses yet.

Wayne College Committees
- Institutional Effectiveness (T. Vierheller): Report deferred below
- College Well Being (J. Lorson): We were very pleased with our Fitness Friday event in March. We hope to repeat that event in the future.
- Continuous Improvement (N. Whitsel): We met on Wednesday. We have 50 CI process forms submitted. The winner of the pizza party is the Assessment Work Group. Our CC rep, sec and chair for next year.
- Staff (T. Rabbitts): Several staff members took advantage of attending the April 15 meeting. I encourage all staff to participate in the survey being done by SEAC.
- CP (R. Wilson): We passed a proposal to go to CC for our new employee mentoring program. Thank you to Nan and Maureen for facilitating that effort.
- Faculty (D. Deckler): No Report
- Student Senate (H. Mann): Our last events of the semester were Spring Fling/Student Picnic on April 28 & 29 at the Market Place/Patio with the Shine Bright Baby Band and massage therapists, softball game (fundraiser) with students vs. faculty/staff at the Wayne College softball field (about $150 was raised), Books are Fun was on April 28 & 29 in the community room, and the Goodwill Industries, Inc. (clothing drive) in the front lobby area – the deadline was Friday, April 30. We have selected a new President and Vice President for our Student Government. President next semester will be Chayne Hershberger and Matt Austin will be Vice President.
- College Council (J. Kristofco): We met on Friday, April 23. The Student Senate proposal will be acted on at the next meeting on Friday, May 7. We had a report/presentation from the Student Programming & Participation Task Force. We set the CC and CM meeting dates for the next academic year (at the bottom of the agenda). We will talk about reordering the time frame for the CM to start at 9am.

Unfinished Business

Action Items

New Business

Other (Presentations/Open Forum/Etc.)
- HLC Self-Study 2011: Institutional Effectiveness (T. Vierheller): In a little under a year our HLC visit will take place (April 2011). The visitation team is underway. The self-study information is available out on SharePoint. An overview of what has been done to date and through summer was presented. The writing of the self-study will begin this summer (Editors: Trish Berg and Cindy Summers). A couple weeks ago the team was in Chicago at the annual HLC Conference. Each team member submitted a point on what they felt was very important to take away from the conference.
- Student Programming & Participation Task Force (J. Lawrence): A one page summary of the progress since June of 2009 was distributed to all in attendance at the meeting. We would like to collect all information by the end of the summer so we can focus on what we and how we want to move forward with that information. We would like feedback from the College regarding suggestions of what may or may not already be on the handout. A discussion was held with the Task Force and the College. Please send any additional comments or suggestions to Jim Lawrence.
Service Awards (J. Kristofco):

Five Years of Service:
- Alan Boettger
- Jane Fink
- Erik Johnson
- Beverlee Long
- Mary Maurer
- Deborah Miller-Zournas
- Stephen Risaliti
- Linda Swartzentruber
- Adil Wadia
- Amanda Weyant
- Nan Whitsel
- Eric Williams

Ten Years of Service:
- Susan Ackerman
- Cathy Cooper
- H. Bud Friedt
- Theresa Norwood
- Betty Rogge
- Garth Schoffman
- Cindy Summers

Fifteen Years of Service:
- Shari Bohrer
- Kenneth Vansickle

Twenty Years of Service:
- Lori Brinker
- Dave Forshee
- Joe Wilson

Twenty-Five Years of Service:
- Sue Horn
- Jane Roberts

Thirty Years of Service:
- Tye Turning

Char Lance will be retiring at the end of June. Congratulations to her for all of her contributions to the College.

Dean’s Update (J. Kristofco): Congratulations to Dr. Turner and Dr. Holz for their promotion to Professor. The bachelor of organization supervision has been approved by the Chancellor. Today is the last day that it is up for public comment. Hopefully next week we will have a formal notification. Summer enrollment is up about 300 credit hours. The fall is about the same as it was last year. A distribution of revenue was displayed to the College along with the projection for this coming fiscal year. It displays a downward spin (the state is down in revenue). The state funding will be decreased. The University of Akron is involved with a strategic planning exercise. The next step will be for another version of the plan to be distributed University wide to review. The Colleges/Departments will then be asked to prepare their strategic plan to align with the University’s plan. Yesterday at the VPs/Deans meeting the President discussed goals he has for the next academic year: retention and student success, enhancing revenues and/or creating operation efficiencies, and reorganization and restructuring. On May 10 we will hold our community and college strategic plan review session. They will look at and discuss our current plan. The end product will be worked on over the summer by the Administrative Team. The goal is to be finished with that by the early to middle of fall semester. We will continue to provide feedback from our current strategic plan. With the addition of the SLB, all of the following happened in the past 3 weeks: career fair, the big read, chamber dinner, administrative professional’s day, Writers Workshop, faculty forum, and spring fling. All depend on our new facility. Last year we discussed what we could do to maintain the main building. We are continuing to work at keeping the main building attractive and appealing. Over the summer we will work on renovating the restrooms in A and D wing in this building. We will also be doing classroom upgrades (projectors/podiums), enhancing computer lab space, upgrading the sound system in the gym, and adjusted heating and cooling system in the gym. In addition, over the next 12 months we will move forward with the new road project, improvements in main building, make a determination with the new building in Holmes County, install new information screens campus wide, continuing to work with the Career Centers to build bridges with our technical curriculum, look at developing programming with current and new partners in regards to academic
programs, promote the BOS, and finalizing the prep for the HLC visit next year. Thank you to everyone for a very dynamic and successful year! I would like to acknowledge Emily Rock’s contributions and congratulate her on her retirement! A little token of our appreciation for all that was done in the past year was awarded to all in attendance.

Good of the Order
- Retirement celebration for Emily Rock in the auditorium immediately following the college meeting.
- End of the year appreciation lunch will follow Emily’s retirement celebration in the SLB multipurpose room.

Adjournment

Attendance

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