In Remembrance of Peggy Shallenberger
- The College took a moment to remember Peggy. Sue Ackerman, Dan Deckler, and Rick Yoder shared memories of Peggy.
- The Dean announced the memorial scholarship that was established in honor of Peggy J. Shallenberger.

Approval of Agenda

Approval of October 16th College Meeting minutes

Announcements
- Kevin Engle: Nominations are open for 2010 distinguished alumni award. They need to have 30 credit hours here at Wayne College.
- Cindy Summers: The Old Farmhouse Holiday Event is on December 12th from 3 to 6pm.
- Jack Kristofco: Cathy Warner will be leaving us to go to South Carolina to be with her family. Her last day will be Wednesday, December 9th. Please stop by and wish her well and thank her for all of contributions and work to the College.

Reports

Akron Campus Committees
- Faculty Advisory to President (L. Brinker): Faculty Advisory to the President Committee met on Tuesday, November 17, 2009. President Proenza made some clarifications to the October 28 email sent out regarding the emerging prospective of our possible futures. Reorganization of the University into four categories or centers of excellence was discussed. The College of Music representative expressed concern about the reduction in cleaning services. President Proenza explained the reduction in cleaning services as a way to avoid firings, layoffs, and furloughs of employees. The College of Music representative was given a person to contact for more information. Discussion centered on the redefinition of higher education based upon Dr. Proenza’s recent trip to China and participation in the Beijing Forum. He presented on “Today’s College is Tomorrow’s High School.” Members of the Committee discussed Ohio Department of Education collaboration with Ohio Board of Regents, cross disciplinary inquiry based learning courses, streaming students, and general education in high school years and vocational training in college years. The representative from the College of Arts & Sciences expressed concern about the exclusionary nature of the new Background Check Policy. President Proenza will speak with legal counsel regarding this issue. The next meeting of the Faculty Advisory to the President Committee is scheduled for Monday, December 7, 2009.
- Faculty Advisory to Provost (J. Holz): First meeting of the semester was on 10.26.09 at 11:30. After introductions were made Interim Provost, David Baker, opened the meeting to questions from attendees. In response to a concern with the MWF class schedule in the College of Business, the Provost said the administration was very aware of the dramatic attendance decline for Friday classes, and is looking into it. It is a very complex issue. In response to a concern that there is no eco-friendly element to the new strategic plan (UA received a D- for environmental issues) the Provost suggested that people go to the strategic plan web site where they can make recommendations. One recommendation was to have more recycling containers on campus. Provost Baker stressed that he understands he is an interim provost, but while in the office, he would like to focus on two new initiatives. 1. He would like to create a “scholarly communications committee” that would attempt to capture the “intellectual product” (publications, teaching methodologies, professional presentations) that faculty create in a digital format. This might ultimately lead to a UA quarterly electronic journal that everyone could reference. This would also demonstrate the vast amount of intellectual work that this campus is engaged in. 2. Provost Baker recognizes that the State of Ohio is moving to a new funding model that is more focused on retention and graduation rates than credit enrollment hours. How might UA succeed under the new model. Dr. Baker will lead the charge in responding to the new funding model. Met December 1st. Frank Horn (Capital Planning) and Mike Szczukowski (Materials Handling) were invited to the meeting by the Provost to discuss the UA campus “Going Green.” The University will begin to initiate more eco friendly initiatives such as recycling toner cartridges, recycle computers, provide bicycle rentals on campus, and offer more bicycle racks across the campus. A grand with ODNR and SSWMA will provide the financing to purchase software to track recycling across campus. A discussion of sustainability coordinators for each building ensued, as well as a discussion on the need for a campus energy manager. Anyone who is interested in volunteering for this new effort should contact Frank Horn in Capital Planning.
Staff Employee Advisory Committee (L. Webb): The committee last met on Thursday, November 19th. We are currently working on a proposal to Human Resources on how we might be able to better help with and improve the University Awards and Recognitions. There was discussion about the DNA testing for background checks that is no longer required. The SEAC/CPAC Christmas Party will be Thursday, December 10th from 5pm to 8pm in the Student Union game room. There will be bowling, popcorn, face painting, lots of food, door prizes, and Santa will be there. There will also be a movie, The Polar Express, playing for the children. We will also have opportunities to give back to the community through the Family Helping Family Campaign and a food drive. We are in need of volunteers so if anyone is interested in helping, please let me know and I will direct you to the correct person within SEAC. The Executive Committee also met with Dr. Proenza this past Monday to discuss some ideas that we are working on such as, a SEAC scholarship and ways to raise funds for various projects we have in mind. The next meeting is scheduled for Thursday, December 17th.

Contract Professional Advisory Committee (C. Pleuss): CPAC last met on November 4. Our next meeting will be December 9. A new member was elected to CPAC. Laura Conley resigned from CPAC due to a conflict with her work duties. Dale Adams, Assistant Director of Student Judicial Affairs was nominated and elected to serve through June, 2010. We are busy planning the joint CPAC/SEAC holiday party to be held Thursday, December 10 in the Student Union game room. We hope to have a strong turn-out for this holiday event. Information on the party had been disseminated to all contract professionals and staff. We are still looking into starting a scholarship fund for a contract professional's family member. The minutes for September, October and November are now available on the CPAC webpage at: http://www.uakron.edu/cpac.

GEAC (E. Rock): Proposal ED-09-70 Introduction to Sport Studies and Exercise Course was approved. Proposal AS-010-031 African American Men's History and Studies: request to increase credits to 3 hours. GEAC requested more information. Proposal AS-10-002 Renaming of 3400:211 and increasing credit hours from 3 to 4. This proposal is requesting three action items. First, renaming Humanities in the Western Tradition II: Reformation to Present (3400:211) to Humanities in the World since 1300. Second, to increase the credit hours from 3 to 4, and third, to keep the course on the general education list (humanities) and add it to the general educational Area Studies/Cultural Diversity requirement listing. GEAC has questioned the department, the department has responded and a discussion will probably occur 12/8. PR-10-01 Update Women's Studies Curriculum. This proposal is requesting that course number 1840:300 (Introduction to Women's Studies) be changed to 1840:200, and that certain selected topics be dropped. GEAC has questioned the proposal and the department has responded. A discussion will probably occur 12/8. SC-10-22 Death and Dying. The course is currently listed with the Ohio Transfer Module. This proposal was approved for addition to the general education social science. SC-10-39. This proposal is for a new course 2020:120 writing and editing. However no prerequisites are required. GEAC believes that English or Composition should be required as a minimum prerequisite. The proposal also requested this course be added to the general education areas studies section. GEAC does not approve of this being added to the general education areas studies section as it would serve no useful purpose there since students need seven credits (4 + 3) and this one credit course would not help students satisfy the Gen. Ed. requirement. GEAC does believe this course would serve as a good elective course for UA students, however. HS-010-016. From Family and Consumer Sciences. Deletion of required courses 3150:101 Chemistry for Everyone or 3150:100 Chemistry for Society and 3850:10 Intro to Sociology or 3230:150 Human Cultures and move 3100 200 through 203 Human A&P into the core course section. GEAC suggested re-write of the proposal for clarification. Members then discussed GEAC’s role in the committee structure at UA and will send our thoughts and concerns about GE in general to Academic Policies Committee for consideration.

Faculty Senate (R. Marienger): Chair Stern gave tribute to Peggy Shallenberger (Wayne College) and Dr. White (Polymer Engineering). He then reported that the University Council (UC) is regrettable not yet fully formed. He then affirmed the importance of the faculty in university decisions and the importance of a civil relationship between faculty and administration. The Executive Committee report from the Secretary R. Huff indicated they had discussed with administration the following: Provost Search, background check policy, and the UC. They had also discussed equivalency of classes taught on different campuses, that is, the Medina campus and Wayne College. President Proenza was in D.C. and did not report. The Provost spoke about the Student Success and Retention committee updating its involvement with the upcoming Student Service related audit. APC – Policy to round GPA calculations when considering graduation with honors was passed. Curriculum proposals are currently passing through the Executive Committee due to a more accurate interpretation of the board rules. The Executive committee is working on how this may be better addressed given its potential to slow the process. Associated Student Government (number of representatives) and VP’s have not approved UC. In addition, the structure of the committees and their internal communications are being discussed. Judicial Policy is being forwarded to the rules committee and the board. Burden of proof issues are still being debated. Curriculum Software Review Committee continues its work. The process is being accelerated and budget approval from the board is expected in January. Work includes the examination of the steps in curriculum approval. A resolution was passed supporting the soccer team.
Wayne College Committees
- Institutional Effectiveness (T. Vierheller): Report deferred to presentation
- College Well Being (J. Lorson): CWB sponsored a “Brown Bag” information event on the H1N1 virus (previously known as ‘Swine Flu’) on Tuesday November 17, from 12:00 to 1:00 in the Community Room. Joy Juersivich, MSN, (part-time faculty in the College of Nursing and Wayne College) delivered a presentation that included the history of the virus, some of the myths and truths surrounding it, information on vaccines, and information on preventing the spread of the disease. Numerous hand-outs were made available, and Joy also shared a number of websites where those interested can find up-to-date information on the spread of the virus and the fight against it.
- Continuous Improvement (L. Graham & C. Cooper): Report deferred to presentation
- Staff (T. Mountel): No Report
- CP: Meeting tentatively scheduled following the CM in February
- Faculty (D. Deckler): No Report
- Student Senate (H. Mann): No written report submitted.
- College Council (P. Popovich): College Council last met on Monday, November 30th. We received the proposal from Student Senate. We discussed the Staff Mentoring Proposal and the CI form that the committee will discuss later during this meeting. The next meeting is scheduled for.…

Unfinished Business

Action Items

New Business

Other (Presentations/Open Forum/Etc.)
- HLC Self-Study 2011: Institutional Effectiveness: Artifacts Brainstorm (T. Vierheller): We hope to brainstorm some artifacts for the self-study. Working with Continuous Improvement we will also brainstorm some policies that have been improved, as this will also serve as artifacts. As we gather these artifacts we are keeping the data out on SharePoint. Some examples: surveys, policies, guidelines, process improvements, etc.
- Continuous Improvement: Ease In Completing the Process Improvement Documentation Form (L. Graham & C. Cooper): The Continuous Improvement Process Form has recently been approved by College Council and implemented. The form resides out on SharePoint under Continuous Improvement. We used the HLC form to gather the required information. The process was then walked through on how to complete the form. If you have any questions, please see a member of Continuous Improvement.
- Dean’s Update: The new Waynessence is out. A big thank you to Carolyn Freelon for going to all color while saving money at the same time. We had our meeting with AVI to discuss the issues raised about food service. We shared the expressed concerns that were submitted. They said they will address those things. They want to reschedule early in the next semester to see what they have or have not done. Be looking for improvements. Peggy’s scholarship is a non-endowed scholarship. We will receive those funds every year and then paying them out on an annual basis ($1000). Please contact me or Kevin Engle if you are interested in contributing to that scholarship. We already have several hundred dollars that has been submitted. We would like to welcome our first recipient at the September College Meeting.
- The United Way Drawing (C. Summers): Our goal was $4300 and $4509 was collected. David Milkovich won a sweat shirt of his choice (sports team) from the Dean. Lorrie Graham won a $50 gift card to Barnes & Noble. Nan Whitsel is the winner of the United Way Parking Spot.

Good of the Order
- Holiday Party immediately following the College Meeting in the SLB JM Smucker Multipurpose Room.

Adjournment

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